

To affiliate your show with NEJA, please complete the following Application. Once application is approved, payment can be sent and must be received before shows are considered affiliated.

- **Cost to affiliate with NEJA is \$50.** Please send a check for \$50 x number of shows affiliating, along with proof of insurance, to Renae Samay 11 Deschene Ave Lisbon ME 04250.
- **Affiliated shows must provide proof of insurance** in the amount of \$1,000,000 General Liability which includes spectators on or about the grounds and must name NEJA as an additional insured.
- **A copy of the prize list for each show must be sent to NEJA with affiliation application.**
- **Show Secretary must be a USEF member and up to date on SafeSport Training.** Safe Sport Training Certificate must be provided with application.
- **Show Facility Guidelines.** Show grounds must offer a safe show ring, warm up ring, jumps, as well as adequate parking. Please email photos for reference to nejumpersassociation@gmail.com.
- **Event Guidelines.** Show manager must agree to abide by and enforce NEJA rules and Code of Conduct as well as USEF and USHJA rules.
- **Show results must be provided to NEJA within 14 days after the show.** These results must be in an online google docs form – NEJA will provide a link for easy access. No results will be accepted by other means. Failure to submit results timely will lead to any current shows already affiliated, to lose affiliation.
- **NEJA strongly encourages shows to have a steward and/or veterinarian on the show grounds to address any protests or concerns about animal welfare.** Show manager is required to take on this roll if they wish to not have either. Show manager is to notify NEJA of any protests made, and/or decisions by the judge, steward, or veterinarian to remove horse or pony from competition doing their affiliated event.
- **Applications MUST be submitted with completed documents by April 1st.** Expect 10-30 day waiting period for review. Once application has been approved, NEJA president will schedule a time to meet or speak with you about any questions you may have.





Show Affiliation Application

Name of Barn/Association: _____

Address of Event: _____

Requested Date(s): _____

Show Managers Name: _____

Show Managers Email: _____

Show Managers Phone: _____

Type of classes you wish to affiliate: Jumpers Hunters/Equitation Both

Other Show Affiliations: _____

Judge(s): _____

Facility Show Ring Footing & Size: _____

Warm Up Ring Footing & Size: _____

Parking Area Type: Grass Field Gravel Both

I have read and understand the above requirements for affiliating with NEJA. I understand that by signing this application I agree to all terms and conditions of affiliation, and the consequences of not following them.

Sign: _____ Date: _____

Print Name: _____

Affiliation Check List
(for affiliates organization only)

- Affiliation Application
- Proof of Insurance
- Show Prize List
- Safe Sport Certificate
- Show Ground reference photos
- Mailed all to: Renae Samay 11 Deschene Ave Lisbon ME
04250
- Affiliation Payment Sent
- Link for reporting results
- Any Questions you may have: